

## CONNECTICUT MECHANIC'S LIEN INTAKE SHEET

Your Name: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Position with Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Facsimile Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Date: \_\_\_\_\_

1. Do you have a written and signed contract, purchase order and/or delivery ticket:  Yes  No  
2. If Yes, what is the date of the written and signed contract, purchase order and/or delivery ticket:

\_\_\_\_\_

3. Is the Project a Public or Private Improvement:  Public  Private

4. If Public, you are not entitled to file a lien, but may make a bond claim:

\_\_\_\_\_

5. If Public, what is the public agency, municipality, authority's:

Project Name: \_\_\_\_\_

Contract #: \_\_\_\_\_

Description of the public improvement: \_\_\_\_\_

\_\_\_\_\_

General Description of the contract: \_\_\_\_\_

6. If Private, what is the property address and Section, Block and Lot(s) of the project:

a. Address: \_\_\_\_\_

b. Section: \_\_\_\_\_ Block: \_\_\_\_\_ Lot(s) \_\_\_\_\_

7. If Private, what is the name and address of the owner of the property:

a. Name: \_\_\_\_\_

b. Address: \_\_\_\_\_

8. What is the name and address of the contractor for whom you furnished labor and materials:

\_\_\_\_\_

*continued on next page*

